



**Plantation Park Elementary**  
**SAC Minutes – Monday, November 1, 2021**

**Attendance:**

Larisa Crawford, Nicole Finneran, Denise Hernandez, Christina Jones, Melissa Judd, Dr. Ingrid Osgood, Julia Robbins, and Rachel Davant

**Call to Order:**

A meeting of the Plantation Park Elementary School Advisory Council was held in the media center and virtually on MS Teams on November 1, 2021. Chair, Christina Jones, called the meeting to order at 2:31pm. Christina Jones will record minutes for this meeting.

**Old Business:**

1. SAC Composition Update – Mrs. Jones notified members about the necessary changes to the SAC Composition Program in order to comply with representation of the ethnic and racial community serviced by PPE with a +/- 20% margin requirement. Members removed from the SAC Composition shared their concern about the message this sends to parents that want to participate in their child's school.
2. Attendance/Quorum – Attendance requirements were shared with the council; we need to meet quorum every meeting in order to conduct business. Quorum is met when over 50% of members attend face-to-face.
3. Meeting Minutes – May 2021, June 2021, September 2021, and October 2021 SAC Meeting Minutes approved.

**Reports:**

1. Student Council – Laney Sznitken, President:
  - a. Student Council is bringing back the Recycle program, campus cleanup, and the Harvest Drive. They are also finishing activities for Red Ribbon Week.
2. Principal's Report – Dr. Osgood, Principal:
  - a. School Accountability Funds – The balance of school accountability funds sits at \$17,306.51. A request and approval were received to purchase 3 printers for a total of \$1,695. Each printer will cost \$565. The purchase of additional printers will give our school a minimum of 2 printers on each grade level. A request and approval were received to use \$3,805.81 to cover shortage in Supplements.
  - b. Title I – FRL# Update – 43.7% of PPE families are approved for Free or Reduced Lunch as of September 24, 2021. A more current percentage has been requested and will be shared once received.
  - c. Cognia Accreditation – PPE was selected for a virtual accreditation visit on December 1<sup>st</sup>.
  - d. Upcoming Schoolwide Events/Activities – See the handout provided for upcoming events/activities.
3. School Improvement Plan (SIP) – Suzan DeMeo, Assistant Principal:
  - a. School Mission, Vision, Purpose – Mrs. DeMeo reviewed PPE's School Mission, Vision, Purpose. It can also be found on PPE's website.
  - b. Extended Learning Opportunity – Select students in grades 2 – 5 are receiving extended ELA instruction for 8 weeks. Once completed, students will also receive 8 weeks of instruction in math and 8 weeks of instruction in science.

- c. Student Social Emotional Learning (SEL) Survey – Students in grades 3-12 participated in a Social Emotional Learning (SEL) survey. Results show highest ranking areas are Self-Management and Relationship Skills and lowest ranking areas are Self Awareness and Social Awareness. Mrs. Codd will be looking for activities that promote learning in these areas.
4. School Environmental Safety Incident Reporting (SESIR) Update – Suzan DeMeo, Assistant Principal:
  - a. The School Environmental Safety Incident Reporting (SESIR) System currently collects data on 26 incidents of crime, violence, and disruptive behaviors that occur on school grounds, on school transportation, and at off-campus, school-sponsored events, during any 24-hour period, 365 days per year. Incidents are reported by schools to the districts which, in turn, provide the data to the DOE. Per F.S. 1002.20, parents of public-school students have a right to access school safety and discipline incidents as reported pursuant to s. 1006.07(9).
  - b. There have been 4 school safety and discipline incidents reported at PPE that include Bullying, Physical Attack, and Threat/Intimidation.
5. Equity Access Report – Suzan DeMeo, Assistant Principal for Nicole Fimiano, Equity Access Liaison:
  - a. Hispanic Heritage Month has ended; teachers have shared numerous artifacts from their classrooms.
  - b. A new Diversity Committee has been organized to include teachers and staff from PPE.
6. South Plantation Innovation Zone (SPIZ) Report – Dr. Osgood, Principal for Jennifer Mulligan:
  - a. Jennifer was unable to attend today’s meeting. Dr. Osgood provided the report from the iZone Meeting on October 18<sup>th</sup>, which was an introduction and share out of school activities given by the School Principals.
7. ESE Parent Report – Amanda Castilla
  - a. No report
8. ESOL Parent Report – Raquel Morciego
  - a. No report
9. Gifted Parent Report – Nicole Finneran
  - a. Mrs. Finneran shared topics discussed at the October Gifted Advisory Meeting including Gifted testing, PSAT, Naviance, and 2022-2023 calendar options.

**Public Input:**

1. Concern was brought to the floor about the paint chipping on the school building. These renovations are part of the SMART Program Renovations.
2. Question was posed whether PPE could provide its own after-care program providing the school with additional funding.
3. The timeline for the next Title I update was requested, which will be in January 2022. Question was asked about the deadline to apply for Free or Reduced-Price Meals. Question was answered that there’s an on-going application window and Dr. Osgood will get the close date from the Title I department.

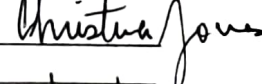
**Next Meeting Date & Time:**

The next meeting will be held on December 6, 2021 at 2:25pm in the media center and virtually on MS Teams. Please remember that quorum must be met in-person in order to conduct business.

**Meeting Adjournment:**

Motion: Christina Jones motioned to adjourn the meeting at 3:04 pm. Motion carried unanimously.

Submitted by,

Christina Jones 

SAC Chair

Approval Date: 1/24/2022